



Human Resources Office
One Raider Lane • Horseheads, NY 14845
(607) 739-5601, x4211 • Fax (607) 795-2425

June 7, 2005

Lisa O'Connell
Intermediate School

Dear Ms. O'Connell:

I am pleased to inform you that you have been placed on tenure in the Horseheads Central School District, effective September 1, 2005, as an elementary teacher.

The conferring of tenure grants you full tenure rights in accordance with New York State Education Law. This action is based on the assumption that you currently hold a valid New York State Teaching Certificate.

I would like to take this opportunity to congratulate you upon this accomplishment and to wish you success and happiness in your career.

Sincerely,

Judith E. Christiansen
Director of Human Resources

JEC/jm

cc: Bobbi Brock, Principal
Personnel File